

## **TWI LONDON BRANCH**

### **COMMITTEE REPORTS, ACCOUNTS, STATEMENTS and NOMINATIONS FOR THE LONDON BRANCH AGM 2022**

The following documents are provided for the AGM that will take place on 19<sup>th</sup> January 2022:

- 2021 Chair's report (Agenda Item 4)
- Secretary's report (Agenda Item 5)
- Treasurer's report and copy of accounts (Agenda Item 6)
- Programme Secretary's report (Agenda Item 7)
- Statement pertaining to the temporary inclusion of Kent Branch on a 'caretaker' basis (Agenda Item 8)
- Statement on the setting up and running a Branch LinkedIn page (Agenda Item 9)
- The list of nominated committee members for 2022 (Agenda Item 10)
- Appointment of Auditor/Examiner (Agenda Item 11)

The AGM will be held via Zoom only due to the ongoing pandemic of Covid 19 making in person meetings impractical.

This report covers all the agenda items where a proposer, seconder and a vote are required at the meeting.

## **TWI LONDON BRANCH**

### **London Branch Chair's Report 2021**

The TWI London branch year January 2021 to January 2022 has been conducted largely on-line due to the Covid pandemic which has affected many areas of society not only the TWI London branch.

The committee has continued to meet on a monthly basis throughout the year with meetings being held on Zoom and just prior to the monthly technical meeting. Thanks go to our secretary, Mike Lawrence, who has organised the committee meetings and continues to produce all the documentation necessary on a timely basis and also maintains contact with the professional division of TWI.

The committee has been able to run a full programme of technical meetings during the year. At the start of the year the technical meetings were held online with the invaluable assistance of Kate Day and Lois Appleyard of TWI. From Autumn 2021 we have been able to hold a mixture of live and on-line technical meetings with the live meeting being screened on Zoom at the same time to enable a wider audience. Despite a few teething problems with the technology needed to broadcast the meeting the dual format technical meetings have gone very well, and thanks have to go to our programme secretary, Alan Denney, who has performed a great job in sourcing the speakers and organising the technical meetings.

**Dr John Boran, Chair, TWI London Branch**

## TWI LONDON BRANCH

### London Branch Secretary's Report 2021

2021 has seen many changes to the way the branch and committee have had to operate. All meetings have been on line and the support of TWI Professional Affairs Group (PAG), Lois Appleyard and Kate Day is gratefully acknowledged. The branch now has its own zoom account and is not therefore reliant upon PAG to host meetings on its behalf. Committee meetings now take place on line one week prior to our technical meetings and have continued throughout the year with no summer break.

The down side is that we no longer meet face to face but the positives have outweighed this. Committee meetings can take advantage of not having to fit into a 45-minute time slot prior to the technical meeting. Information exchange by screen share has reduced the amount of paper committee members need print off and carry to the meeting and, on occasions, invited attendees can participate where matters requiring input from TWI PAG is requested. It is intended that this form of committee meeting will continue through 2022.

The committee have had a number of issues to discuss ranging from branch funding, equipment for dual face to face and on-line meetings, assisting PAG in acting as a caretaker for Kent branch and setting up of a Linked In page and the post of social media correspondent. These issues are discussed further in this report.

One disappointment has been the lack of response from the branch membership to a request for volunteers to join the committee. Although in recent years we have had several younger members join, the demographic is still too far to right of 55. We are your link back to PAG and Professional Board, we source speakers who can provide valuable sources of continuing professional development (CPD) and can assist members with guidance on furthering their progress through the membership grades. If you require further information on committee membership, please contact any of the committee members who will be only too happy to assist.

On a positive note, the past year has seen a rethink of some of the ways we interact and promote the branch and not only have we embraced technology in the use of Zoom for our committee and technical meetings but we now propose to set up a Linked In page, subject to AGM approval, and to invest in the necessary equipment that will allow us to continue to provide virtual participation in our technical meetings once we go back to face to face meetings at the Lancaster Hall Hotel.

I would like to express my thanks to all the committee members for their support and input over this past year and to Lois and Kate at TWI for their help and suggestions.

**Mike Lawrence, Secretary, TWI London Branch**

## TWI LONDON BRANCH

### London Branch Treasurer's Report 2021

#### General

##### No 1 Account

The branch started the year with £11328.89 carried over from 2021. As a result of COVID-19 no grants have been received from TWI during 2021. Most of the branch expenditure was during the 4th quarter of 2021 as all committee and technical meetings in the quarters 1-3 of 2021 were via Zoom. The committee meetings continue to be held via Zoom, however during the 4th quarter a joint technical meeting was held with the London Materials Society and two Branch technical meetings were held at the Lancaster Hall Hotel.

The total expenditure for the year was £813.30 leaving a balance of £10515.59. This amount has been carried forward to 2022.

Due to the combined impact of COVID-19 and the closure of some college welding departments we have made no donations to colleges during 2021.

##### No 2 Account

Our No 2 account has a balance of £1,894.14, up 18p from last year because of interest. There have been no outgoings from this account.

#### Branch Grants and Funding

The Branch Management Committee have considered a proposal from the Professional Affairs Group (PAG) to change the way in which Branches are funded, not the level of funding, to provide more appropriate and timely funds to support and grow Branch activities.

The proposed changes would enable Branches to take on new types of investment depending on whatever would help the branch deliver its objectives locally, such as:

- a) Purchasing IT equipment to help deliver online events,
- b) Paying a student's workshop fees to both help support the student and promote the Branch,
- c) Working with a local business partner to do an Annual Apprentice of the year award.

Investment of any kind would very much depend on local opportunities available and the interests of local Branch members. The timing of the payments was also considered. The first grant payment was always paid in Dec/Jan with the second payment being paid in July/August. One payment would be potentially easier to administer so long as funds are properly accounted for. Ultimately, the timing of payments make little difference so long as:

- a) Audited accounts are received,
- b) Funding applied for meets the needs of members and the Institute.

Subject to the agreement of the Professional Board, a revised process for delivering Branch Grants is to be drafted with Branch Treasurers for implementation in April

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2022. Whilst the timing of the commencement of branch grants is later than normal given the current funds in the London Branch accounts and the lower levels of predicted expenditure during the 1st quarter of 2022 this is not a concern for the finances of the London Branch.

Ray Sheldon, Treasurer, TWI London Branch

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**London Branch Accounts 2021**

<b>APPROVED No. 1 ACCOUNT FOR THE YEAR 1st JANUARY to 31st DECEMBER 2021</b>		Form 1
For <u>LONDON BRANCH</u>		
<b>BANK ACCOUNT BALANCES</b>		
£	11328.89	1. Bank Balances as at 1st January (as per 31st December of previous year)
£	10515.59	2. Bank Balances as at 31st December (for 1st January of next year)
£	-813.30	<b>CHANGE DURING THE YEAR</b>
£	0.00	Value of debts owing (to be listed for the Committee)
£	0.00	Value of unpaid bills (to be listed for the Committee)
<b>MONEY RECEIVED DURING THE CURRENT YEAR</b>		
£	0.00	Debt(s) from previous year(s) collected
£	0.00	Branch Grant
£	0.00	Other Income
£	0.00	<b>3. TOTAL MONEY RECEIVED</b>
<b>MONEY SPENT DURING THE CURRENT YEAR</b>		
£	0.00	Payment of last year's unpaid bills (to be listed for the Committee)
£	400.35	Tech. Meeting Costs (hire of room & equipment)
£	281.00	Tech. Meeting Costs (refreshments)
£	79.31	Lecturers' Expenses (fees, travel & accommodation)
£	0.00	Committee Meeting Expenses (hire of rooms etc.)
£	52.64	Secretary and Committee's Expenses
£	0.00	Branch Prizes
£	0.00	Other Expenses (to be listed for the Committee)
£	813.30	<b>4. TOTAL MONEY SPENT</b>
<b>CHECK CALCULATION</b>		
£	11328.89	Balance as at 1st January (Item 1)
£	0.00	Plus Total Money Received (Item 3)
£	813.30	Less Total Money Spent (Item 4)
£	10515.59	Equals Balance at 31st December (Item 2)
PRESENTED BY Hon. Treasurer Ray J Sheldon IEng, MWeldl		
EXAMINED & AGREED BY Hon. Examiner Julie Dowson (Mrs)		
APPROVED AT AGM BY AGM Chairman (Name, Signature & Date.....)		
<p><b>NOTE:</b> Please complete and return one copy (print) of this completed form together with supporting Bank Statement(s) and any notes to reconcile the end of the current year Bank Balances for No 1 accounts.</p> <p><b>BANK DETAILS TO BE COMPLETED AFTER BRANCH AGM</b></p> <p>Bank and A/C Name: Santander - TWI London Branch</p> <p>Sort Code: <u>          </u></p> <p>A/C Number: <u>          </u></p>		

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### London Branch Programme Secretary's Report 2021

The London Branch of The Welding Institute managed a programme of eleven online meetings in the programme year from September 2020 to July 2021.

DATE	TITLE
24/09/2020	<b>High Tensile Steel Bolts and Nuts – Hydrogen Embrittlement and Failure in Corrosive Environments.</b> Alan Denney, Consultant. Joint meeting with Institute of Corrosion.
15/10/2020	<b>Testing and certification of structural steel plate - pointers and pitfalls – Part 1.</b> Simeon Tulip Metallurgical Consultant / Associate, Sandberg LLP
24/11/2020	<b>Cutting Edge - The Metallurgy of the Japanese Sword.</b> Gene Mathers, Consultant
10/12/2020	<b>The latest Workflow Solutions for inspection of Welds and Corrosion from Olympus.</b> Dr Florin Turcu, Product Marketing Manager NDT - EMEA Olympus Europe (OEKG).
20/01/2021	TWI London Branch AGM. <b>Overcoming the challenges of 2020 in TWI.</b> Mike Russell TWI.
17/02/2021	<b>Testing and certification of structural steel plate - pointers and pitfalls – Part 2.</b> Simeon Tulip, Metallurgical Consultant / Associate, Sandberg LLP
17/03/2021	<b>AUT for welding of onshore pipelines.</b> Alan Kirkham, Consultant.
8/04/2021	<b>Optimising impressed current cathodic protection anode sled locations.</b> Matthew Taylor.
21/04/2021	<b>Welding of aluminium – practical aspects.</b> Jan Lukazewski, Aluminium Federation.
19/05/2021	<b>Avoiding misdemeanours in the welding procedure and welder qualification process.</b> Mark Cozens, Weld-class Solutions.
23/06/2021	Members Evening: <b>Overcasting – an innovative method of joining.</b> Alireza Validaheh. <b>Centreline cracking in steel plate fabrication.</b> Alan Denney. <b>Alternative energy initiatives in the UK – a taster.</b> Michael Lawrence.

In Autumn 2021 we trialled hybrid meetings (a physical meeting combined with an online meeting) as follows:

9/09/2021	<b>Pipelines for hydrogen: materials and welding issues for new lines and re-use of existing lines.</b> Neil Gallon, Rosen Engineering. This was a Joint meeting with IoM3 at IoM3 Euston Road. Attendance: Online, 100. In-person, 13.
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6/10/2021	<b>Purging – best practices and techniques in welding.</b> Luke Keane, Huntingdon Fusion Techniques Ltd. Attendance: Online, 15 approx. In-person, 5.
17/11/2021	<b>Hardness testing for sour service – some pitfalls.</b> Dr John Boran, Consultant. Attendance: online 25 registrations 14 actual. In-person, 11 registrations 6 actual.

However physical attendance was poor, many of those who enrolled to attend did not turn up (but some watched online instead) and it was clear it was unfair to the speakers to require them to make the effort to travel to present whilst members are reluctant to attend in person. As a result, we have reverted to online only meetings for the time being. We do retain bookings for the use of our meeting room at the Lancaster Hall Hotel in the expectation that we will revert to hybrid meetings sometime this year.

The following meetings were/will be online only:

8/12/2021	<b>Alternative Energy Initiatives in the UK.</b> Michael Lawrence, Consultant.
19/01/2022	<b>Annual General Meeting followed by A History of Welding.</b> Charles Barraclough, retired.

The following meetings are planned. We will establish if they will be hybrid meetings or online. Since some speakers have preferences, the programme is subject to change depending on what arrangements are practicable.

Wednesday 16/02/2022	Two alternative subjects: speaker and subject to be confirmed
Wednesday 16/03/2022	<b>An insight into development activities for pipeline steels covering metallurgy, formability and welding.</b> Confirmed ir. Christoph Gerritsen IWE, IWI-C. Senior Project Engineer Welding. ArcelorMittal Global R&D Gent.
Thursday 14/04/2022	<b>Electrical safety and electrical interference on pipelines, including welding effects.</b> Dr Pat Lydon, IACS Ltd. Joint meeting with the Institute of Corrosion.
Wednesday 11/05/2022	<b>Aluminium in vehicle construction.</b> Jan Lukazewski, Aluminium Federation.
Wednesday 8/06/2022	<b>Heat input control in welding through run-out length control.</b> Kevin Millican, Shell.

Alan Denney, Programme Secretary, TWI London Branch



## TWI LONDON BRANCH

### **Statement pertaining to the temporary inclusion of Kent Branch on a 'caretaker' basis**

PAG (Professional Affairs Group) at TWI have informed the London Branch that regrettably the Kent Branch no longer has a functioning committee. This was discussed by Professional Board some months ago and it agreed to PAG's proposal that London Branch be approached to act as caretaker until members in Kent could form a functioning committee.

The caretaker roll involves including Kent members in London technical meetings and taking over Kent's funds.

The London branch committee have discussed this at some length and have agreed the following:

- Kent can transfer their funds to the London branch. As London currently has sufficient funds for their anticipated requirements over the next six months this money will be ring fenced and hopefully transferred back once Kent has re-established a functioning committee.
- That Kent members be included in all London announcements of meetings and are welcome to attend both face to face and online meetings.
- That two representatives of the Kent members be invited to be observers at London Branch committee meetings so that they be aware of matters being discussed and also provide any concerns of Kent members.

The London Branch has past experience of assisting adjacent branches who are temporarily without a functioning committee e.g., Southern counties, and have helped to reignite interest such that a new committee emerges. In these challenging times it is felt that as much assistance as possible is offered where necessary to ensure the survival of a functioning Professional network within the Institute.

The London Branch Committee commend this proposed set of actions to the meeting and request that members vote in favour.

## TWI LONDON BRANCH

### **Statement on the setting up and running a Branch LinkedIn page**

In line with the increasing use of electronic communications, publications and online meetings our Younger Member's Committee representative, Alireza Valizadeh, proposed to the committee that the Branch has a Linked In page where we can communicate a variety of matters, information and notice of meetings to our branch members.

TWI is supportive of this and has already set up pages for two other branches. In order to ensure a consistent corporate image TWI will set up the page within Linked In and then hand it over to the branch. The content is up to the branch and TWI has neither editorial nor veto rights on what is posted.

TWI requires that the branch has at least two committee members nominated to have access to operate the page and the committee has had two volunteers who have agreed to do this; Alireza Valizadeh and Stephen Shapcott.

In anticipation of this the committee has added the post of Social Media Correspondent to the list of officers and Alireza Valizadeh is nominated for this position.

Upon agreement at this meeting TWI will undertake the necessary actions to set up a branch page and this will be populated by the branch Social Media Correspondent who would welcome any ideas from branch members regarding suitable content, themes, notices, etc. This should be live by February 2022.

The London Branch Committee commend this proposal to the meeting and request that members vote in favour.

## TWI LONDON BRANCH

### London Branch Committee Nominees for 2022

	<b>Current</b>	<b>Nominee</b>
<b>PRESIDENT</b>	Eric Martin	Eric Martin
<b>CHAIR</b>	John Boran	Ray Sheldon
<b>VICE CHAIR</b>	Ray Sheldon	Simon Mills
<b>SECRETARY</b>	Mike Lawrence	Mike Lawrence
<b>TREASURER</b>	Ray Sheldon	Ray Sheldon
<b>PROGRAMME SECRETARY</b>	Alan Denney	Alan Denney
<b>YOUNGER MEMBERS REP</b>	Alireza Valizadeh	Alireza Valizadeh
<b>RECRUIT &amp; ED LIAISON</b>	Mike Lawrence	Mike Lawrence
<b>MANAGEMENT COMM REP</b>	Ray Sheldon	Ray Sheldon
<b>SOCIAL MEDIA CORRESPONDENT</b>	-----	Alireza Valizadeh
<b>COMMITTEE MEMBER</b>	James Warren	James Warren
<b>COMMITTEE MEMBER</b>	Stephen Shapcott	Stephen Shapcott*
<b>COMMITTEE MEMBER</b>	Simon Mills	John Boran
<b>COMMITTEE MEMBER</b>	Andrew John Davies	Andrew John Davies^
<b>COMMITTEE MEMBER</b>	Rob Doggett	Helen Liu

\*= Stephen Shapcott is assistant social media correspondent

^= Andrew John Davies is nominated for Professional Board and will also represent London Branch

## **TWI LONDON BRANCH**

The Committee recommends that if there are no objections to any of those listed above the meeting votes on the nominees on block.

Should others wish to be considered to become members of the London Branch committee they should inform the Secretary prior to the meeting.

## **TWI LONDON BRANCH**

### **Appointment of Auditor/Examiner**

Julie Dowson (Mrs) was re-appointed as the Honorary Examiner of the London Branch 2021 accounts. Mrs Dowson is an independent book keeper has many years of experience of compiling and submitting small companies yearly accounts to HMRC, hence she is considered to be suitably qualified to act as the Honorary Examiner for the London Branch accounts.

Ray Sheldon, Treasurer, TWI London Branch